DATA LOGGER



STEPS	DIRECTIONS		
Step 1	Collect logger from the fridge		
Step 2	Connect to computer using cable		
Step 3	Open program – Click: Tiny Tag icon		
Step 4	Stop data logger – Click: red X button		
Step 5	Download data from logger – Click: green arrow down button Once data is downloaded, graph of data will appear on the screen.		
Step 6	Save data – Click: File > Save As Type today's date as the file name > Click Save		
Step 7	Restart data logger: Click green play button This erases old data, and re-launches the logger for next use <u>IMPORTANT</u> ! If you miss this step, the logger WILL NOT RECORD		
Step 8	Immediately return logger to the vaccine fridge		

Exporting Data – Only in the event of a Cold Chain Breach

Step 1	View Graph icon – Click		
Step 2	File Edit View Logger		
	🔁 Open	Export data to Excel	
	Close Save	Click: File > Export – All cells	
		Type today's date and practice name as file name > Save	
	Send To	Type today 3 date and practice name as hie name > dave	
	Export - All cells	Email to Public Health Unit	

CENTRAL AND EASTERN SYDNEY

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