

# QUALITY IMPROVEMENT ACTIVITY (QIA) PLANNING SHEET



**phn**  
CENTRAL AND  
EASTERN SYDNEY

An Australian Government Initiative

**Name of Practice:** ..... **Date:** .....

**Name of QIA:** .....

## Quality Improvement Team

Names	Roles/Responsibilities

### GOAL

(Simple, Measurable, Achievable, Realistic, Timely)  
What are we trying to accomplish and when?

### MEASURES

What data will we use to track our improvement?  
Eg Pen CAT/POLAR

### INITIAL BENCHMARK

What is our current data saying?

### IDEAS

What changes will we make that will lead to an improvement?  
NB: These ideas are not practice specific and are designed to give you some general ideas.  
The QI Team should develop these ideas together.

To assist with clinical decision making, consider using HealthPathways, see:  
HealthPathways Sydney: <https://sydney.communityhealthpathways.org/>  
Username: connected  
P/w: healthcare

HealthPathways South East Sydney: <https://sesydney.healthpathwayscommunity.org>  
Username: sesydney  
P/w: healthcare

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PLAN How will we do it?				DO Did we do it? Unexpected problems?	STUDY Review/reflect on results Lessons learnt What did/didn't work well?	ACT Next steps? Review or extend activity?
What	Who	When				
1						
2						
3						
4						
5						
6						



You are one step closer to becoming a PCMN practice.