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An Australian Government Initiative

Any thing else ofnote regarding subscritpions.

Board Code of Conduct

Version	2.0
Document Owner	General Manager Corporate Services
Approved By	Board

EIS Health Ltd.

Contents

Introduction
Board Members must act for a proper purpose and in the best interest of EIS Health. Board members are responsible for exercising effective corporate governance across EIS Health in accordance withEIS Health's Board Charter. This is to ensure that Central and Eastern Sydney PHN consistently achieves its strategic goals and objectives and is open and accountable to its members and stakeholders (AS8000-2003)

Our Vision: Better Health and Wellbeing
Our vision is better health and wellbeing of the people who live and work across our region.

Our Purpose: Improve and Transform Care
The core purpose is to improve and transform care by:
- Improving the experience of consumers and carers
- Improving the provider experience
- Improving value for money

Our Goals
- Improve practice
- Integrate system
- Commission services

Our Values
In all our operations and relationship, we value:
- Collaboration
- Integrity
- Learning and Growth

Scope
This policy applies to EIS Health Limited Board Members

EIS reserves the right to amend, supplement, replace or rescind any part of this policy as it deems appropriate in its sole and absolute discretion from time to time.

Conduct
Personal behavior
It is expected that board member will:
- Act ethically, with honesty and integrity, in the best interests of EIS Health at all times
- Take individual responsibility to contribute actively to all aspects of the board's role according to the board member duty statement
- Attend board meetings
- Make decisions fairly, impartially and promptly, considering all available information, legislation, policies and procedures
- Treat colleagues with respect, courtesy, honesty and fairness, and have proper regard for their interests, rights, safety and welfare
- Not harass, bully or discriminate against colleagues, members of the public and/or employees
- Contribute to a harmonious, safe and productive board environment/culture through professional workplace relationships
- Not make improper use of their position as board members to gain advantage for themselves or for any other person

Communication and official information
It is expected that board members will:
- Channel directives to staff on business matters through the Chairperson and the CEO
- Not disclose official information or documents acquired through membership of the board, other than as required by law or where agreed by decision of the board
- Not make any unauthorised public statements regarding the business of EIS Health
- Support, adhere to and not publicly contradict the formal decisions of the Board made in its meetings
- Respect the confidentiality and privacy of all information as it pertains to individuals. Maintain the confidential, commercially sensitive or legally privileged information received by Board members in the course of the exercise of their director and official duties and acknowledge this remains the property of EIS Health. Not disclose Board related information to any third party unless expressly authorised or otherwise required under compulsion of law.
- Acknowledge that requirements around confidentiality extend beyond the term of the directorship

Conflicts of interest
It is expected that board members will:
- Disclose any personal or business interests which may give rise to actual or perceived conflicts of interest
- Ensure personal or financial interests do not conflict with their ability to perform official duties in an impartial manner
- Not allow personal or financial interests, or the interests of any associated person, to conflict with the interests of EIS Health
- Manage and declare any conflict between their personal and public duty
- Where conflicts of interest do arise, ensure they are managed in the public interest

Use of public resources
It is expected that board member will:
- Act in a financially responsible manner, applying due diligence to the scrutiny of financial reports, audit reports and other financial material that comes before the board
- Ensure the efficient use of publicly-funded resources, including office facilities and equipment, vehicles, cab charge vouchers

In addition, Board members commit to:
- Taking responsibility for reporting improper conduct or misconduct which has been, or may be occurring in the organisation, reporting the details to the relevant people or agency
- Taking responsibility for contributing in a constructive, courteous and positive way to enhance good governance and the reputation of the board of EIS Health

Culture
While the Board encourages robust debate and informed decision making, Board members are to act in a collegiate and respectful manner towards colleagues and PHN staff.

Reporting and outcomes
- Any issues or concerns in relation to this Code of Conduct must be directed to the Chair in the first instance, who will determine whether the Board needs to address any such issues or concerns
- Board members are required to sign the Board Code of Conduct on appointment each year. Board members agree to be bound by this Code as a condition to being appointed or elected to the Board

Any Board members who are alleged to have contravened the Board Code of Conduct may be asked to explain to the Board, after which the Board may decide to take action.

Contacts
For any queries regarding this policy, please contact Executive General Manager Corporate Services.

Policy document control

Documents related to this policy
Board Charter
Conflict of Interest Policy and Procedure

Policy Review and Version Tracking

Ver.	Date Approved	Document Owner	Approved By	Next Review Date
1.0	3 August 2015	General Manager – Corporate Services	Board	July 2018
2.0	27 September 2021	General Manager – Corporate Services	Board	27 September 2024