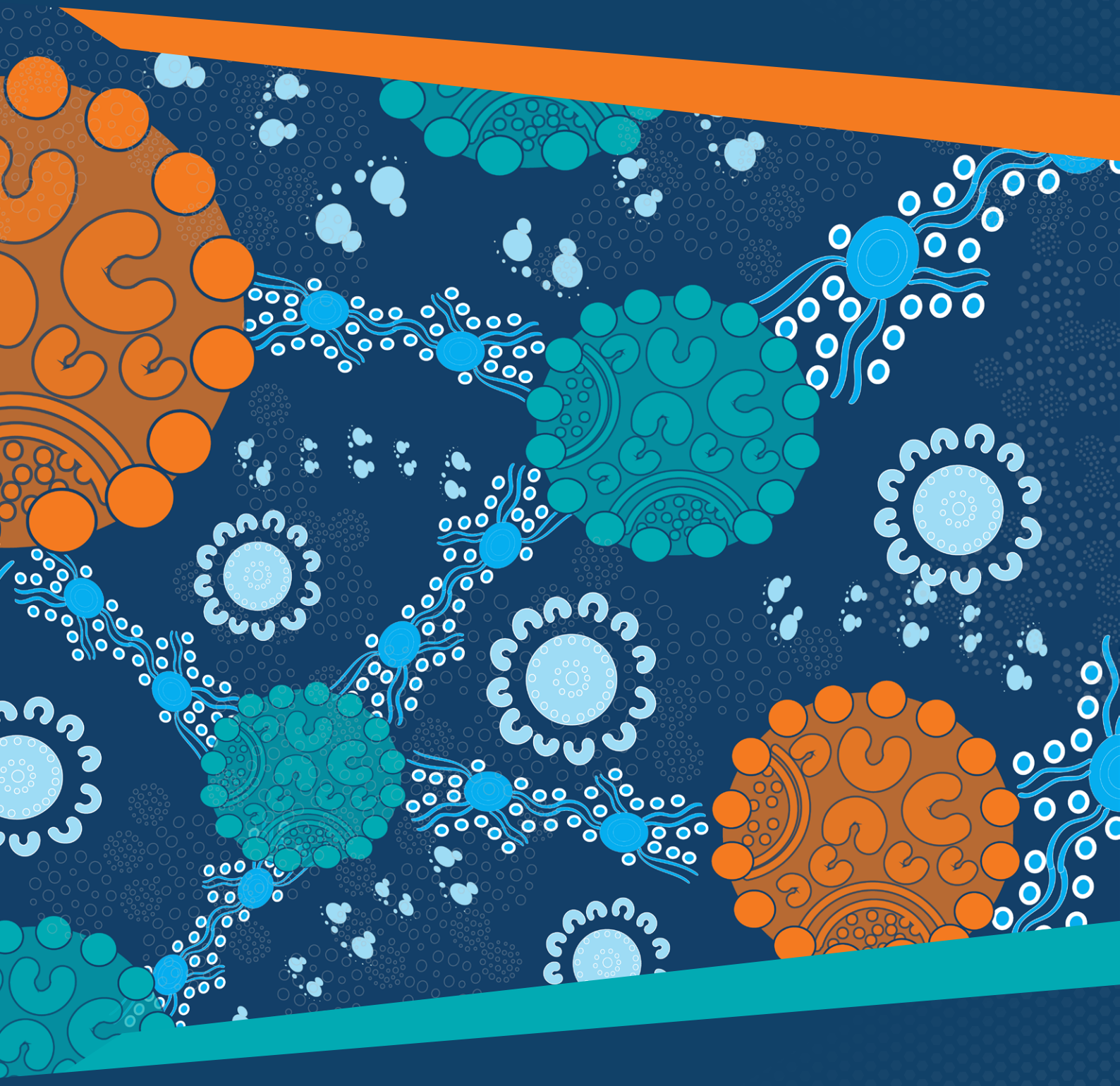
phn
CENTRAL AND
EASTERN SYDNEY
An Australian Government Initiative

Advanced Care Planning Toolkit

POLAR guide

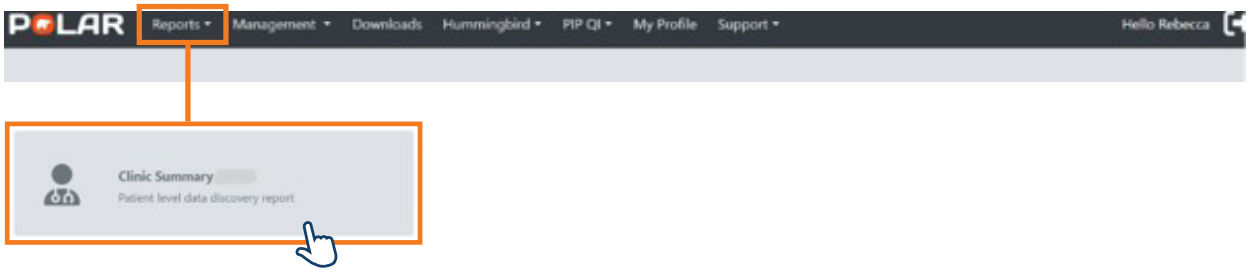


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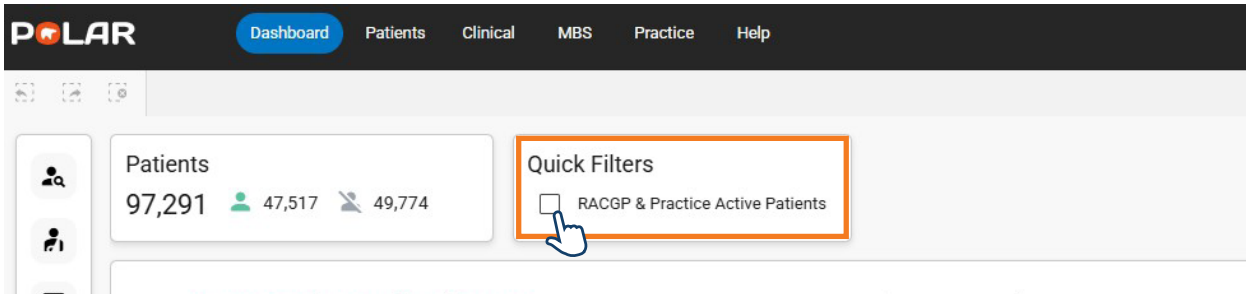
Activity 2

Finding patients who are 75+, with existing chronic conditions which are associated with a higher risk of death.

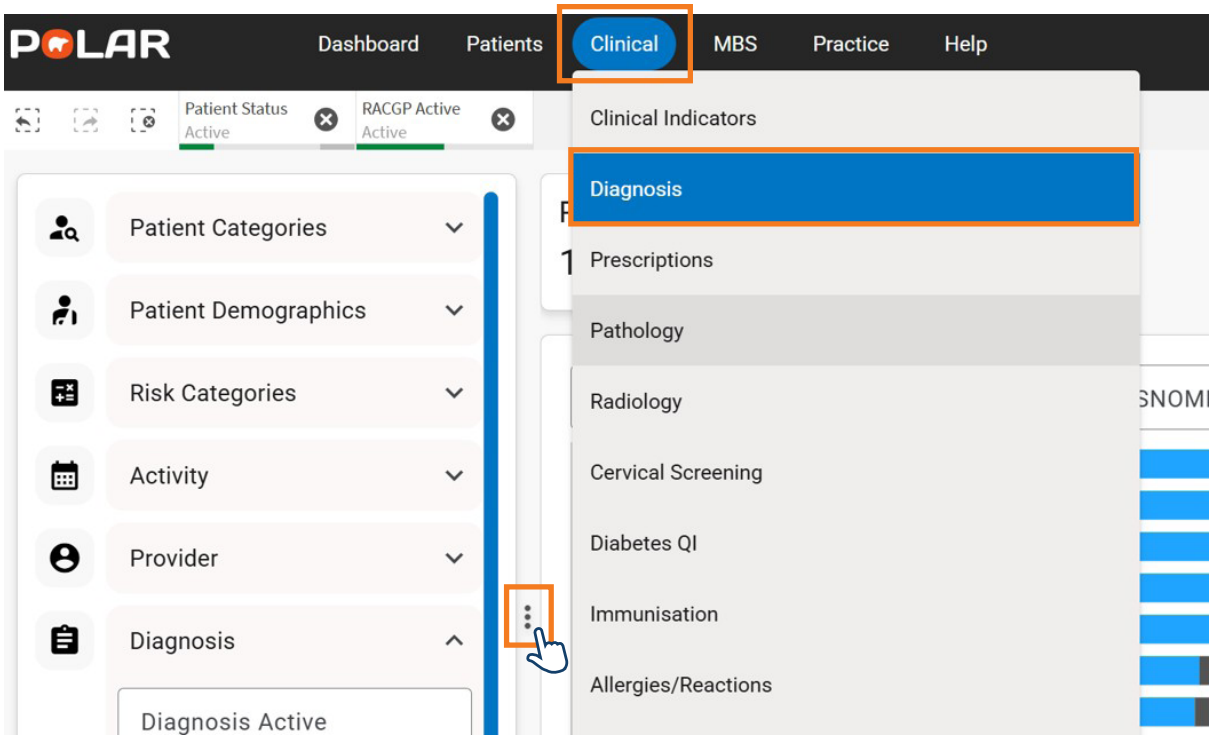
1. Click on ***Reports*** on the top left bar of the POLAR page.
   Then click ***Clinical Summary***.



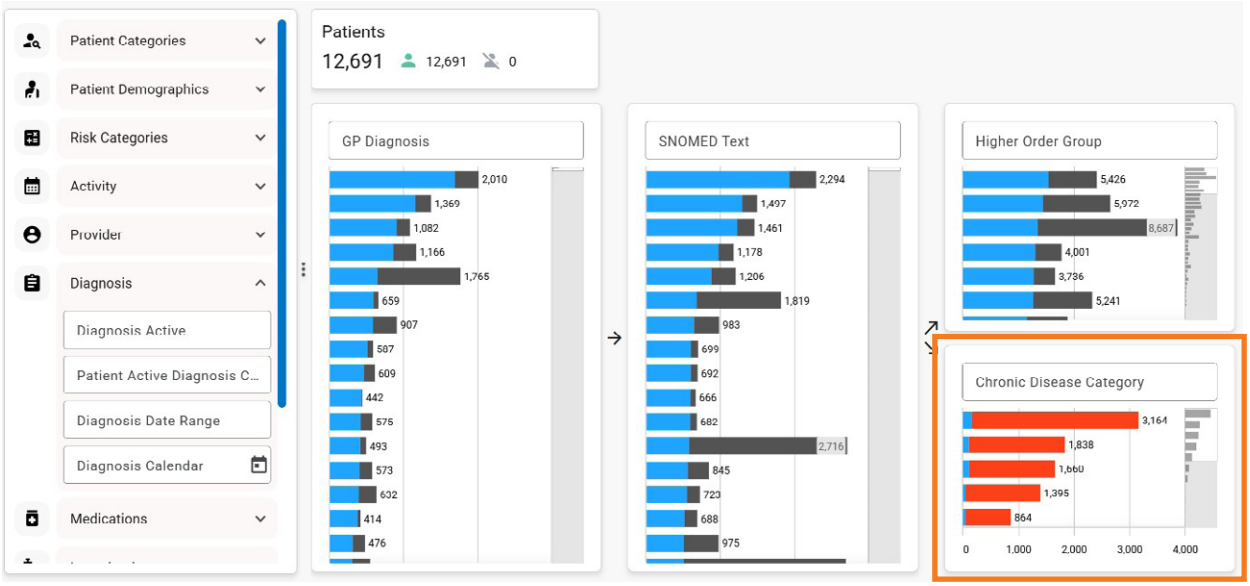
2. Click on the ***quick filter*** to ensure ***active patients***.



3. On the top bar select ***Clinical*** then ***Diagnosis***.
   Ensure you have selected the ***three dots*** on the left-hand bar, so filters are visible.



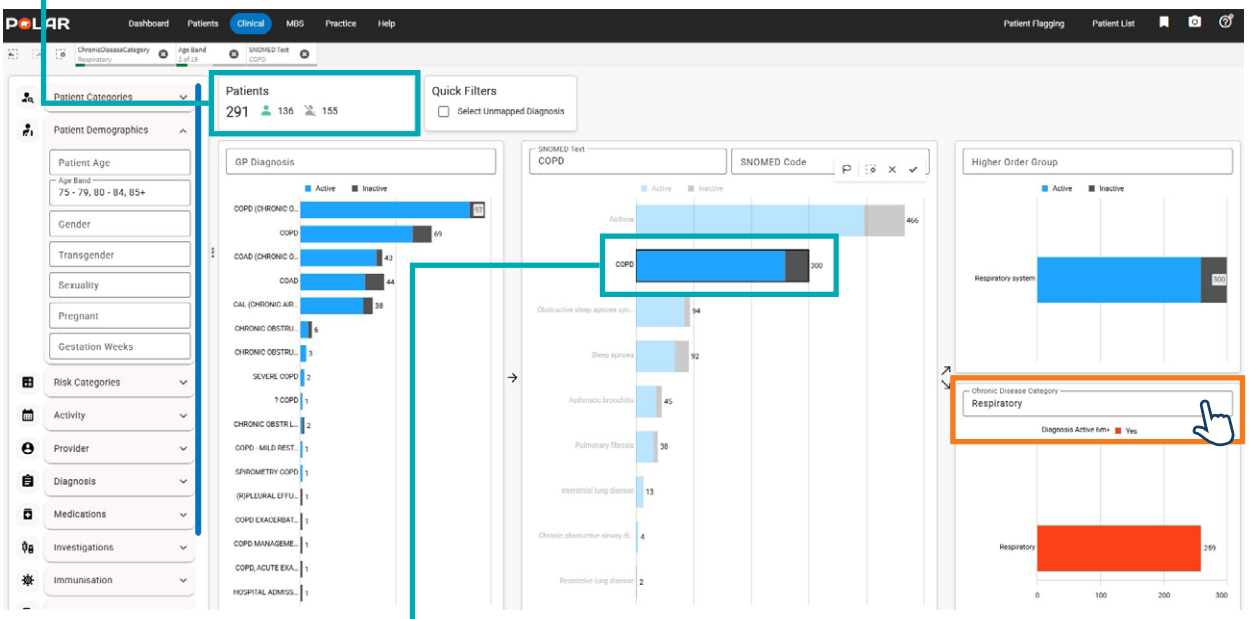
4. This page will appear. On the bottom right you are able to click on the ***Chronic Disease Category*** and filter through the different diseases.



5. Click on ***Chronic Disease Category*** and select a category. (***Respiratory*** is selected as an example.)

You can filter through the other chronic diseases as required for this activity.

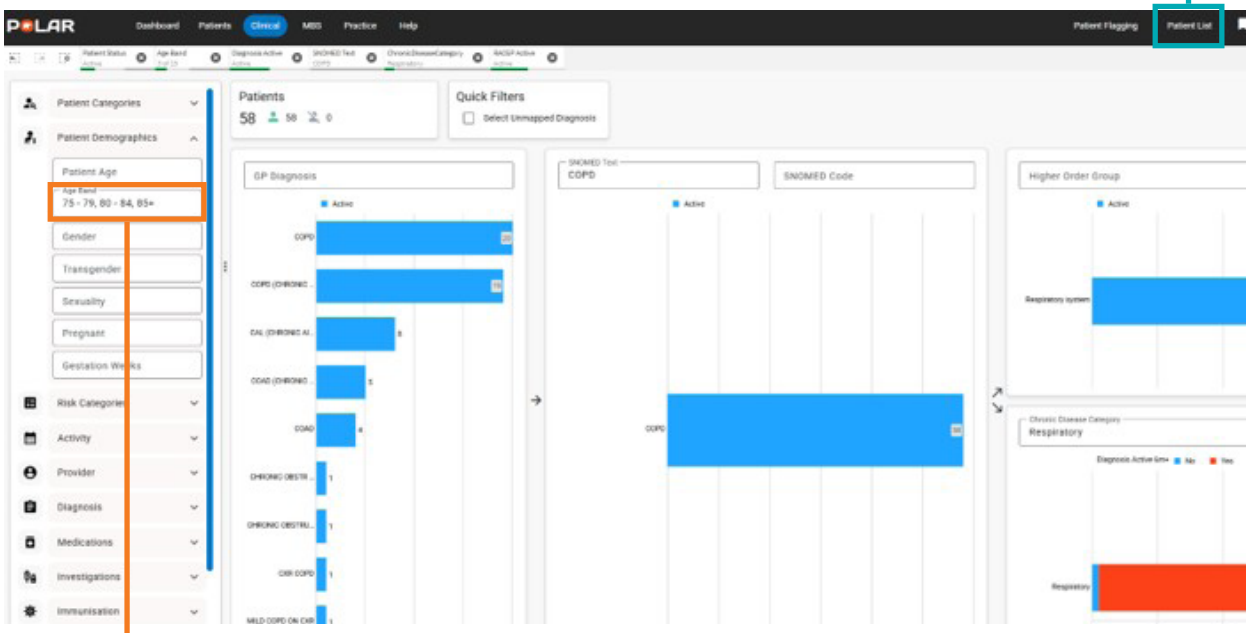
In the top left it will identify total patients with respiratory chronic diseases.



The middle column ***SNOMED*** will filter down to each respiratory disease e.g. COPD is highlighted. Once you click COPD the Patient Number in the top left will show the number of patients in the practice that have COPD.

6. Under ***Patient Demographics*** in the left tool bar, adjust the patient age to 75+ under the ***age band*** section.

Once the filters have been applied on the top right of the page (green box) select ***Patient List.***

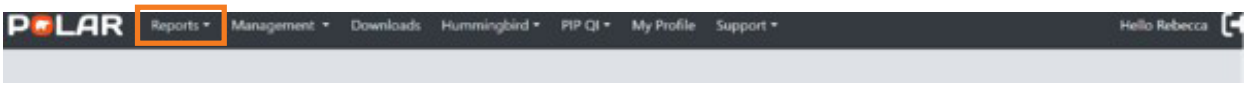


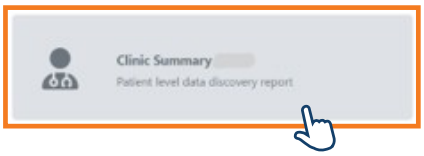
This will generate a list of patient who have the selected e.g. for this example Patients with COPD chronic disease who are over 75+.

Activity 2

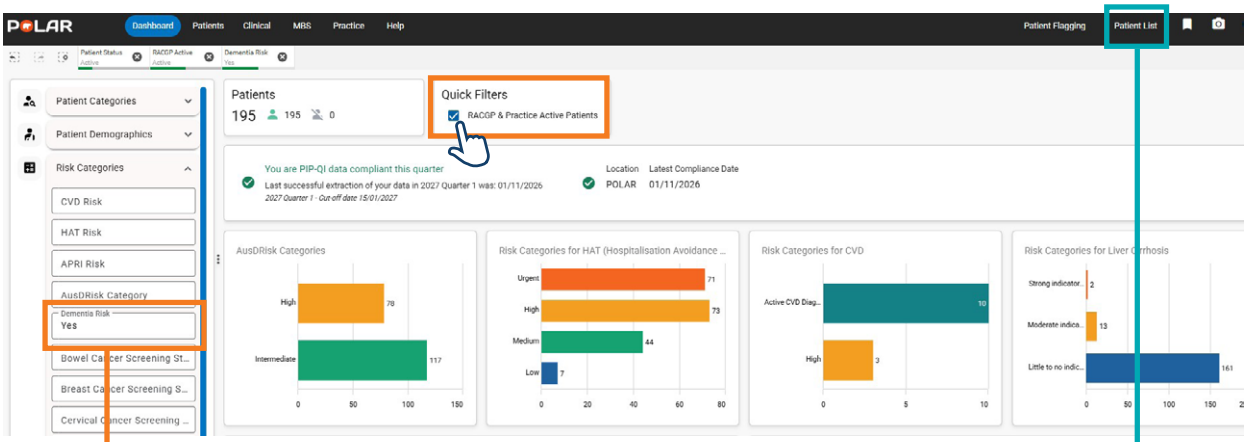
Identify Patients with a higher risk of dementia.

1. Click on ***Reports*** on the top left bar of the POLAR page.
Then click ***Clinical Summary***.





2. Click on the quick filter to ensure ***active patients***.



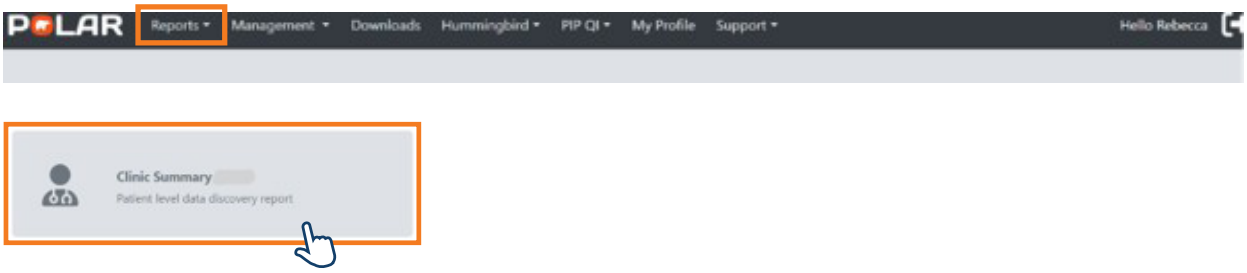
Go to the bar on the left side of the page and under Risk Categories select ***Dementia Risk*** and ***Yes***.

Then select ***Patient List*** (green box).

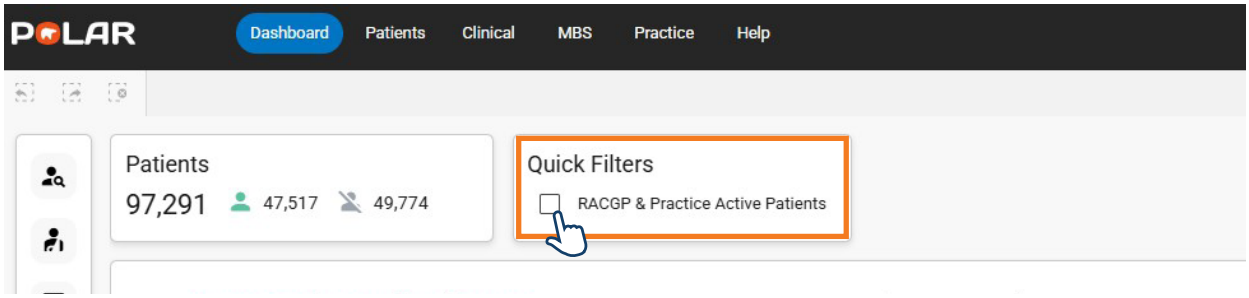
Activity 2

Identify patients with diabetes, CVD or CKD who have never had a GPCCMP claimed.

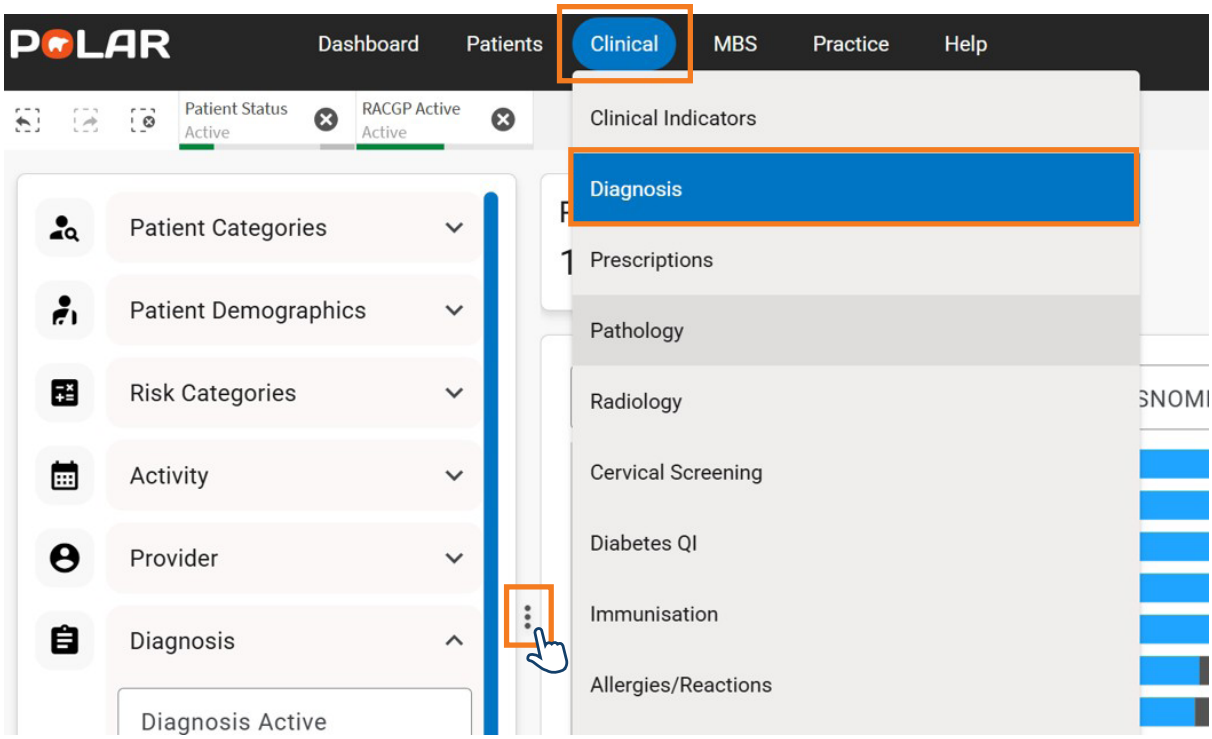
1. Click on ***Reports*** on the top left bar of the POLAR page.
   Then click ***Clinical Summary***.



2. Click on the ***quick filter*** to ensure ***active patients***.



3. On the top bar select ***Clinical*** then ***Diagnosis***.
   Ensure you have selected the ***three dots*** on the left-hand bar, so filters are visible.



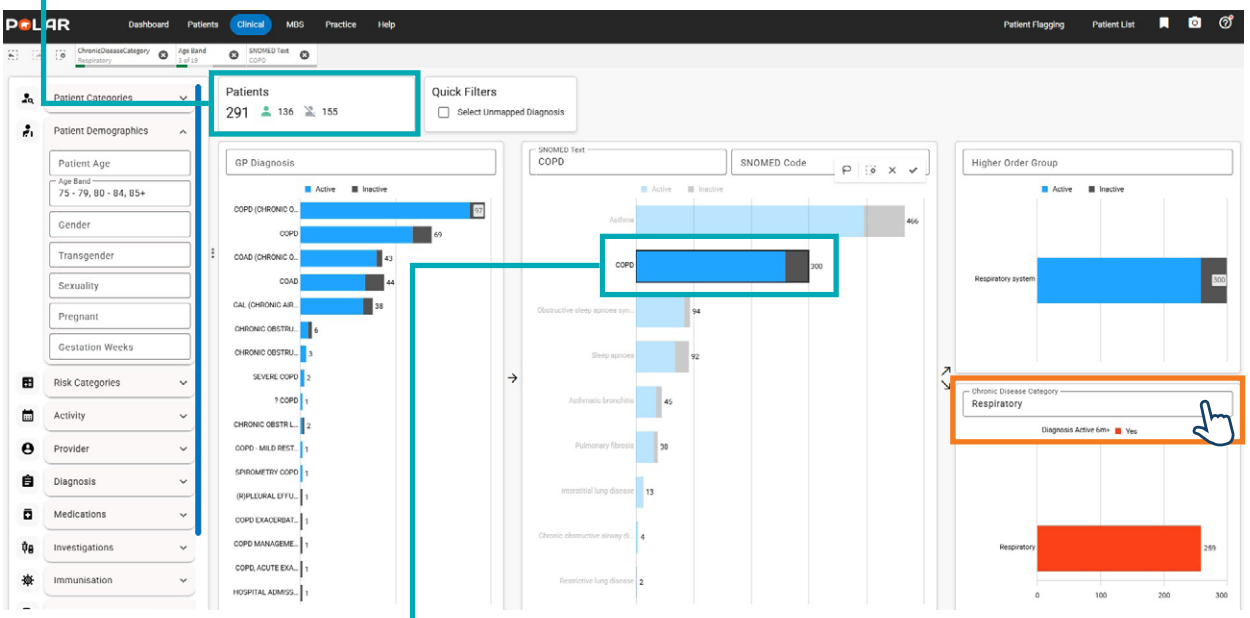
4. This page will appear. On the bottom right you are able to click on the ***Chronic Disease Category*** and filter through the different diseases.



5. Click on ***Chronic Disease Category*** and select a category. (***Respiratory*** is selected as an example.)

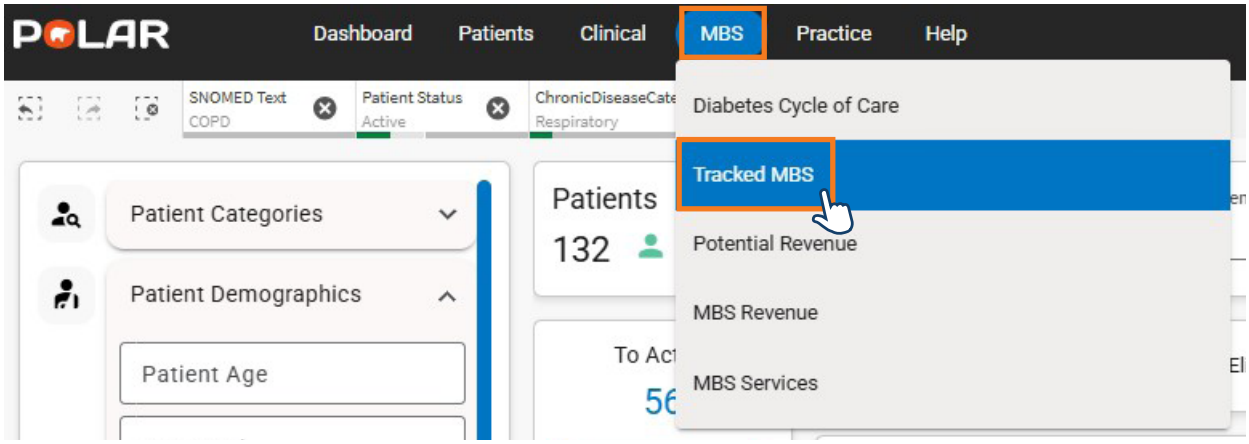
You can filter through the other chronic diseases as required for this activity.

In the top left it will identify total patients with respiratory chronic diseases.

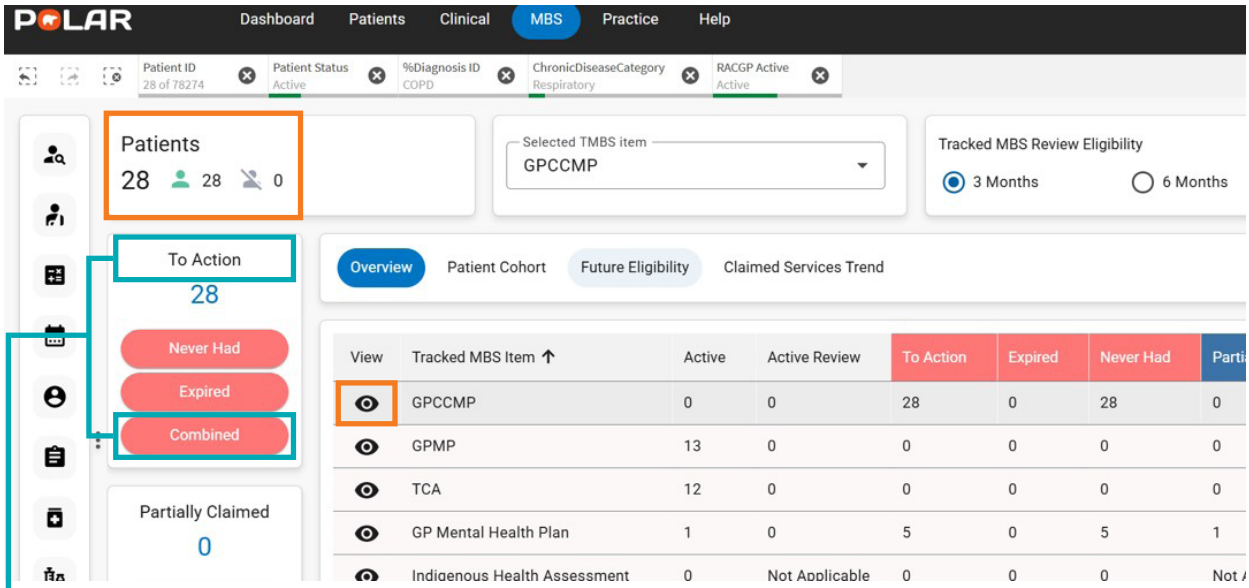


The middle column ***SNOMED*** will filter down to each respiratory disease e.g. COPD is highlighted. Once you click COPD the Patient Number in the top left will show the number of patients in the practice that have COPD.

6. Then go to the top bar on the webpage and select ***MBS*** then ***Tracked MBS***.



7. This webpage will appear, click on ***eye next to GPCCMP*** and this will identify which patients ***have and have not*** had this assessment.

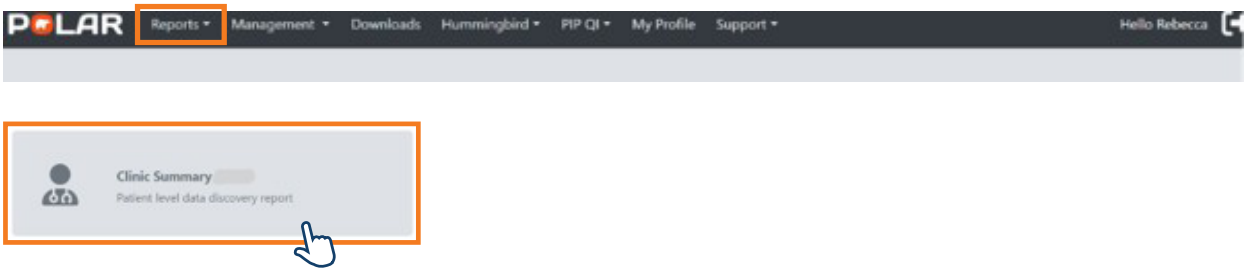


To generate a list of patients who have never had a GPCCMP completed, have outstanding GPCCMP actions, or may benefit from palliative care needs screening, select ***Combined*** under ***To Action***. This will generate a list of eligible patients.

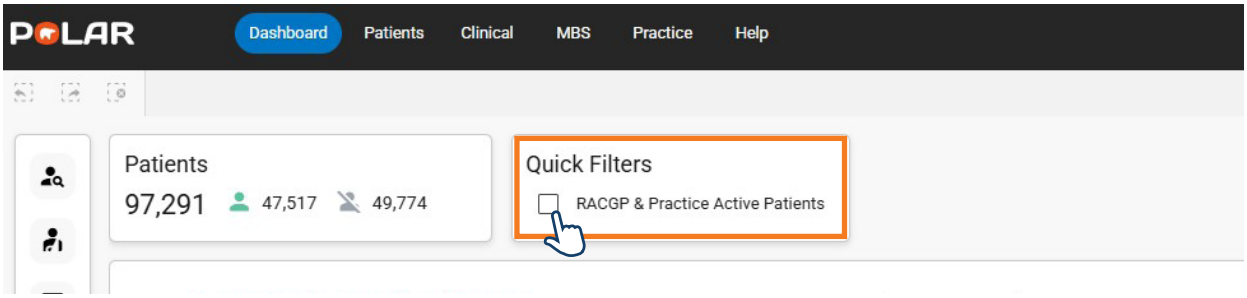
Activity 2

Identify patients eligible for a 715 Aboriginal and Torres Strait Islander Health Assessment

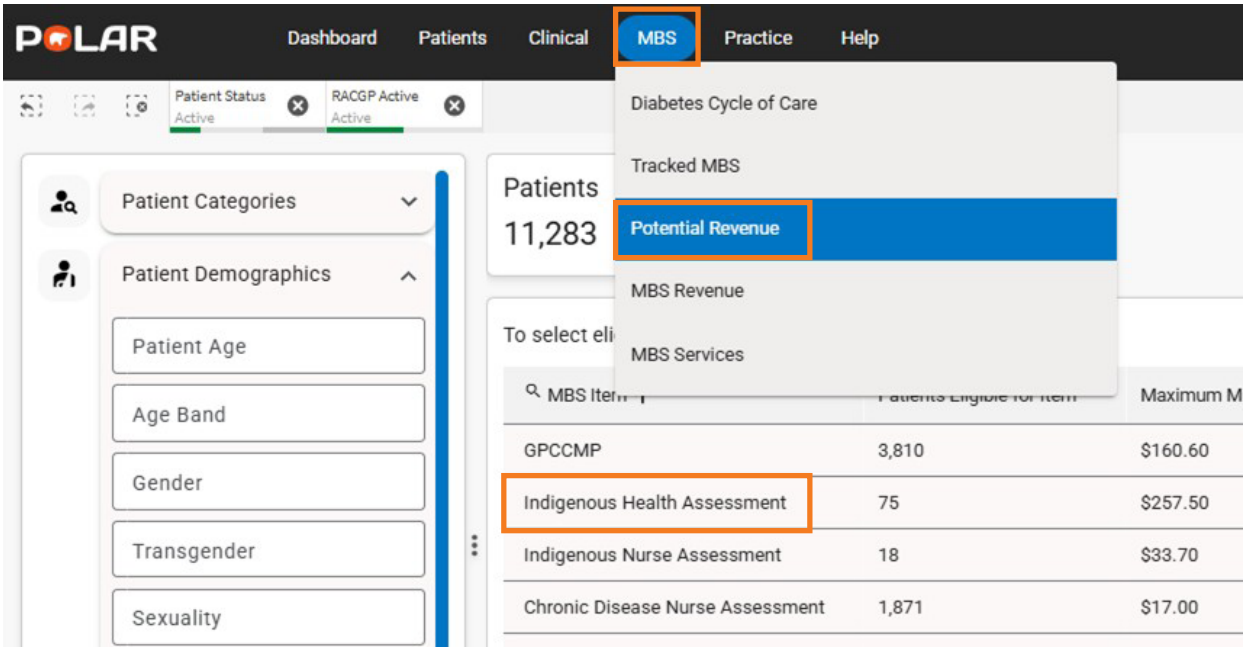
1. Click on ***Reports*** on the top left bar of the POLAR page. Then click ***Clinical Summary***.



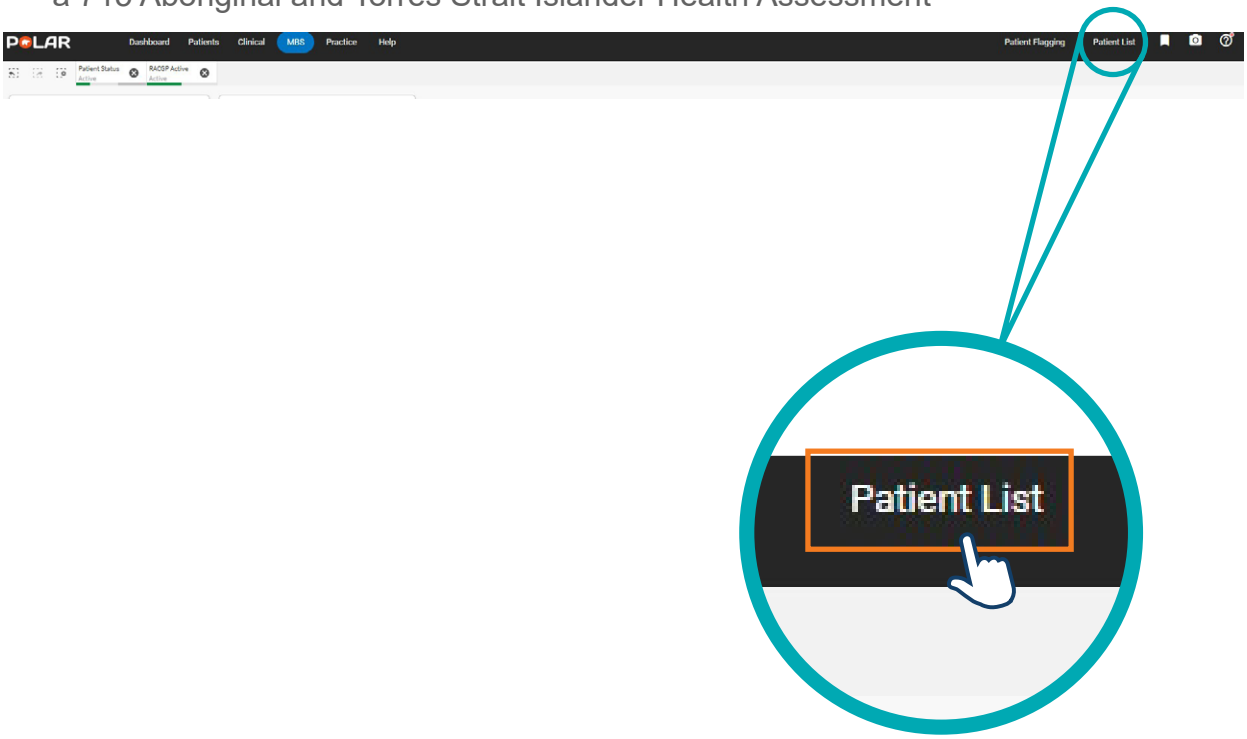
2. Click on the ***quick filter*** to ensure ***active patients***.



3. Select ***MBS*** then ***Potential Revenue***. Then select ***Indigenous Health Assessment.***



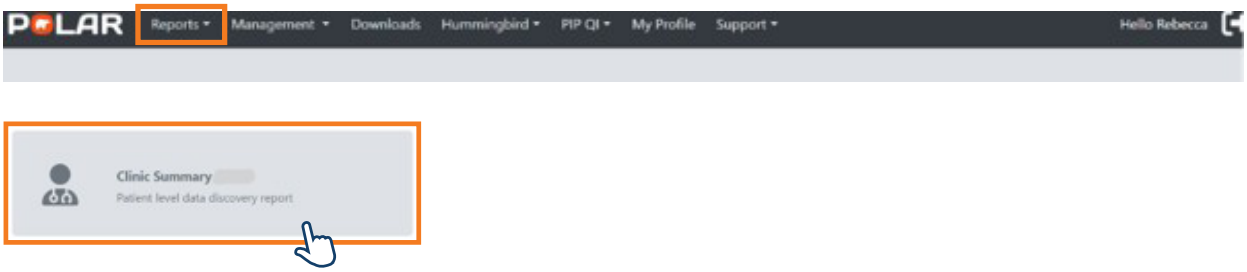
4. Select ***Patient List*** to general list of patients who are patients eligible for a 715 Aboriginal and Torres Strait Islander Health Assessment



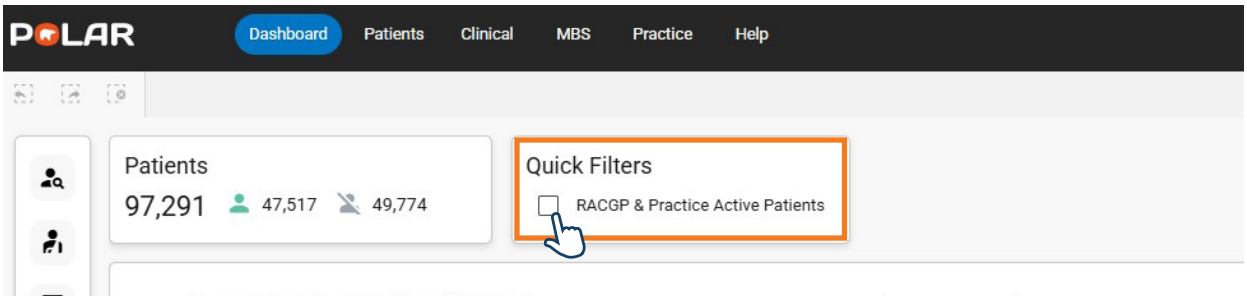
Activity 2

Patients 75+ with a diagnosis of dementia and have no has a health assessment claimed within the last 12 months

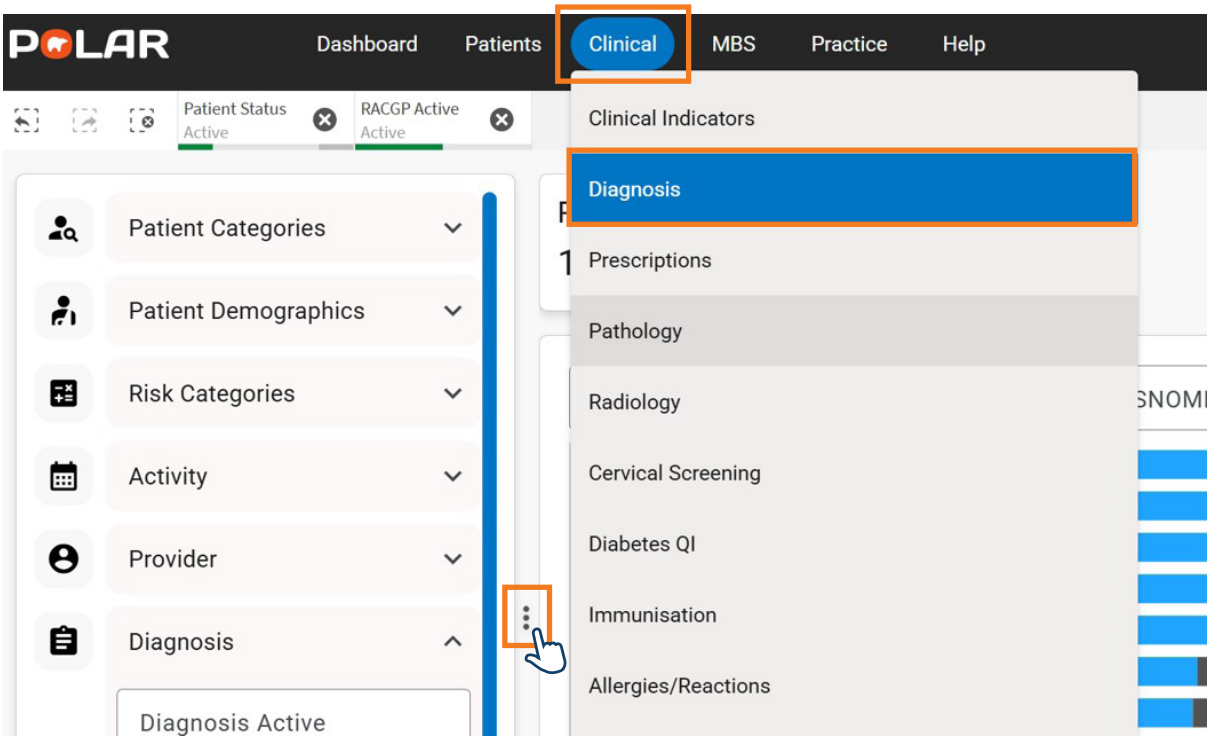
1. Click on ***Reports*** on the top left bar of the POLAR page. Then click ***Clinical Summary***.



2. Click on the ***quick filter*** to ensure ***active patients***.

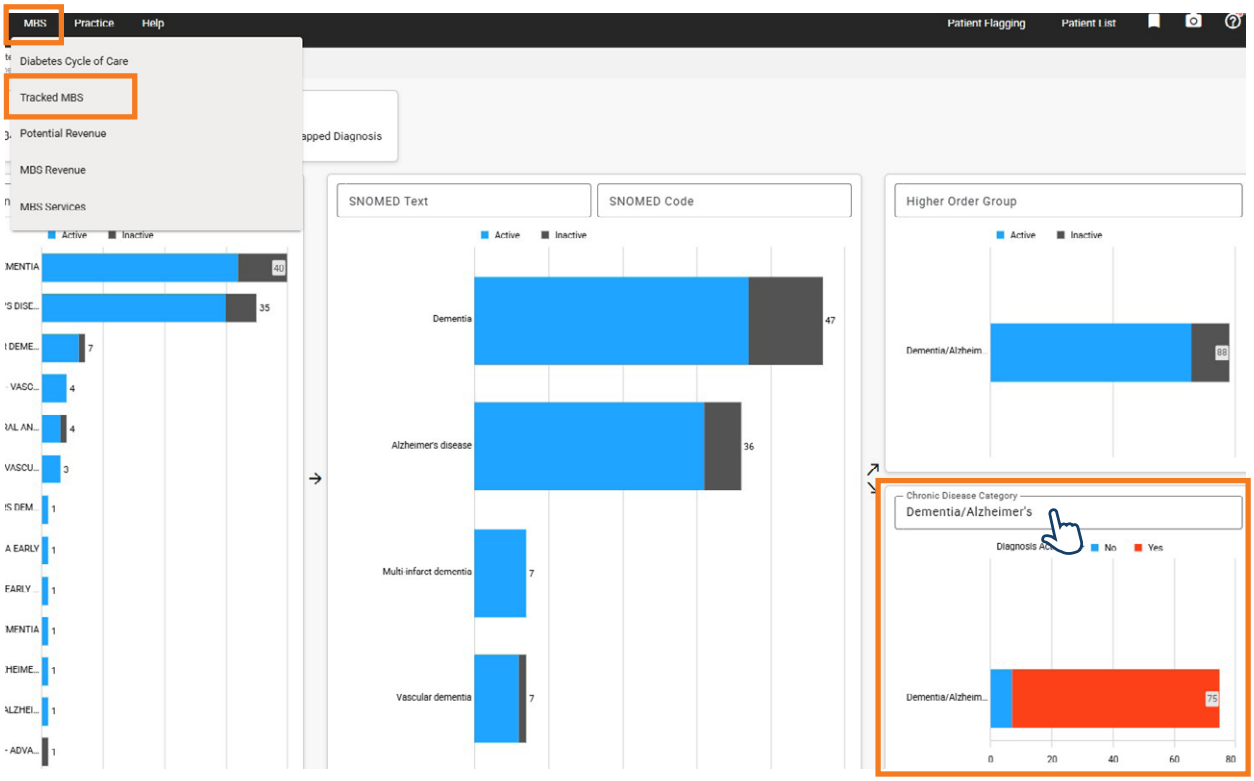


3. On the top bar select ***Clinical*** then ***Diagnosis***. Ensure you have selected the ***three dots*** on the left-hand bar, so filters are visible.

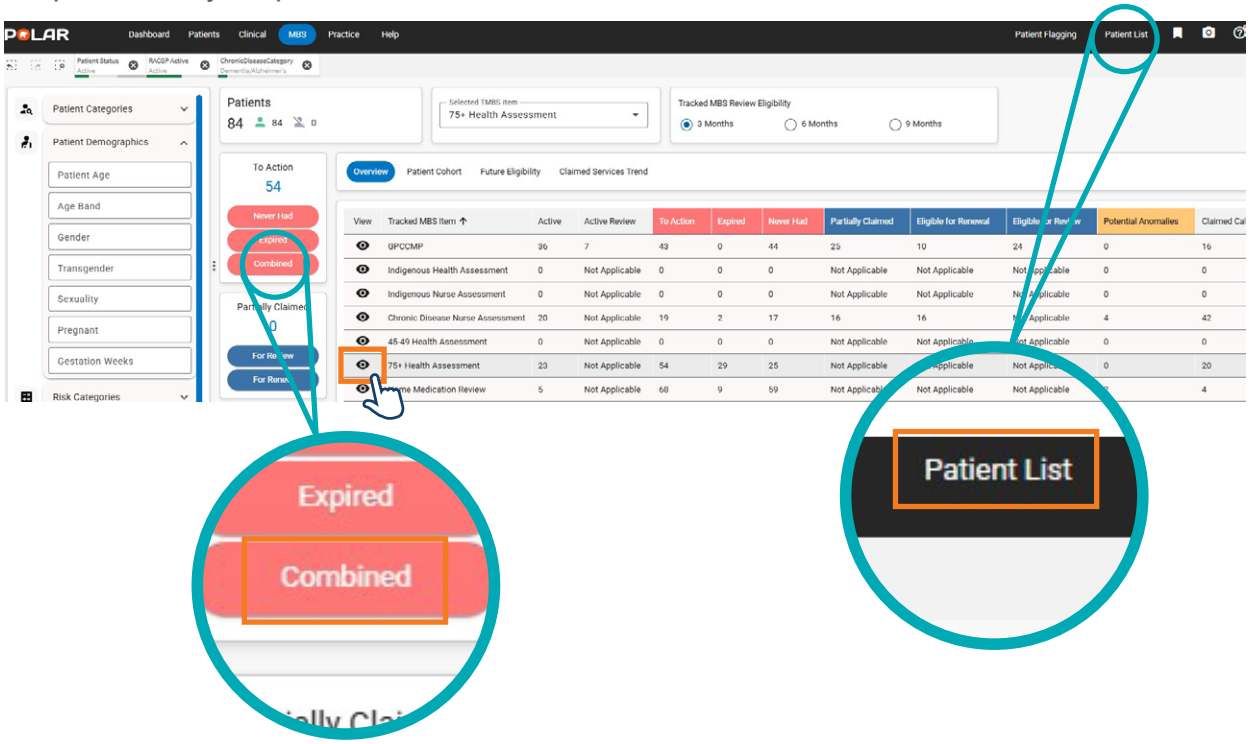


4. This page will appear. On the bottom right you are able to click on the ***Chronic Disease Category*** and filter through to ***Dementia/Alzheimer's***

Ensure ***dementia/Alzheimer's*** is selected and then go to ***MBS*** and ***Tracked MBS***.



5. Select the ***eye next to 75+ health assessment*** then click ***combined***. Then select ***patient list*** in the top right corner of the page to identify patients at your practice.



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