

QUALITY IMPROVEMENT ACTIVITY (QIA) PLANNING SHEET



Name of Practice: _____ **Date:** _____
Name of QIA: Improve the Coding of Diagnoses of 'Intellectual Disability'

Quality Improvement Team	
Names	Roles/Responsibilities

<p align="center">GOAL</p> <p>(Simple, Measurable, Achievable, Realistic, Timely) What are we trying to accomplish and when?</p>	<p>To improve the coding of intellectual disability diagnosis in clinical software for all RACGP active patients within 3 months.</p>
<p align="center">MEASURES</p> <p>What data will we use to track our improvement? Eg Pen CAT/POLAR</p>	<p>Data to be extracted via Polar.</p>
<p align="center">INITIAL BENCHMARK</p> <p>What is our current data saying?</p>	
<p align="center">IDEAS</p> <p>What changes will we make that will lead to an improvement? NB: These ideas are not practice specific and are designed to give you some general ideas. The QI Team should develop these ideas together.</p> <p>To assist with clinical decision making, consider using HealthPathways, see: HealthPathways Sydney: https://sydney.communityhealthpathways.org/ Username: connected P/w: healthcare</p> <p>HealthPathways South East Sydney: https://sesydney.healthpathwayscommunity.org Username: sesydney P/w: healthcare</p>	<ol style="list-style-type: none"> 1. Use Polar to identify benchmark numbers. Decide on intellectual disability search parameters (Polar and CIS: past history, SQL query) 2. Bulk cleanup of free text diagnosis 3. Develop a no free text diagnosis policy. 4. Educate staff at staff meetings. 5. Allocate protected time to complete tasks

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PLAN How will we do it?				DO Did we do it? Unexpected problems?	STUDY Review/reflect on results Lessons learnt What did/didn't work well?	ACT Next steps? Review or extend activity?
What	Who	When				
1						
2						
3						
4						
5						
6						



You are one step closer to becoming a PCMN practice.

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Project GROW: Primary Care Enhancement Program (PECP)

The GROW program is a comprehensive package on healthcare for individuals with intellectual disabilities. It includes various resources, training, quality improvement (QI) activities, and service navigation support, all of which contribute towards CPD hours/points. The program aims to address the complexities, barriers, and challenges involved in caring for patients with intellectual disabilities.

If you engage with these QI activities, we'd like to know. To inform GROW of your QI engagement please email:
intellectualdisability@cesphn.com.au