

# QUALITY IMPROVEMENT ACTIVITY (QIA) PLANNING SHEET



**Name of Practice:** ..... **Date:** .....

**Name of QIA:** Increase uptake of annual health assessments for patients with intellectual disability. ....

## Quality Improvement Team

Names	Roles/Responsibilities

<p><b>• GOAL</b> (Simple, Measurable, Achievable, Realistic, Timely) What are we trying to accomplish and when?</p>	At least 70% of patients identified with a diagnosis of 'Intellectual Disability' have a health assessment completed within 6 months.
<p><b>MEASURES</b> What data will we use to track our improvement? Eg Pen CAT/POLAR</p>	Utilise POLAR list of patients with an 'intellectual disability' diagnosis to ascertain uptake of 701,703,705,707 annual health assessments.
<p><b>INITIAL BENCHMARK</b> What is our current data saying?</p>	
<p style="text-align: center;"><b>IDEAS</b> What changes will we make that will lead to an improvement? NB: These ideas are not practice specific and are designed to give you some general ideas. The QI Team should develop these ideas together.</p> <p>To assist with clinical decision making, consider using HealthPathways, see: HealthPathways Sydney: <a href="https://sydney.communityhealthpathways.org/">https://sydney.communityhealthpathways.org/</a> Username: connected P/w: healthcare</p> <p>HealthPathways South East Sydney: <a href="https://sesydney.healthpathwayscommunity.org">https://sesydney.healthpathwayscommunity.org</a> Username: sesydney P/w: healthcare</p>	<ol style="list-style-type: none"> <li>1. Use patient list of people with 'ID' diagnosis.</li> <li>2. Cross reference with PRODA MBS Item checker to exclude patients who have already accessed item numbers in the last 12 months.</li> <li>3. Break down the list of patients with 'intellectual disability' by practitioner.</li> <li>4. Create recall and reminder code for patients with ID.</li> <li>5. Discuss with patient eligibility for MyMedicare.</li> <li>6. Discuss at staff meetings.</li> <li>7. Review data 6 monthly to track progress.</li> <li>8. Identify the barriers to achieving the 70%.</li> </ol>

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PLAN How will we do it?				DO Did we do it? Unexpected problems?	STUDY Review/reflect on results Lessons learnt What did/didn't work well?	ACT Next steps? Review or extend activity?
What	Who	When				
1						
2						
3						
4						
5						
6						



You are one step closer to becoming a PCMN practice.

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## Project GROW: Primary Care Enhancement Program (PECP)

The GROW program is a comprehensive package on healthcare for individuals with intellectual disabilities. It includes various resources, training, quality improvement (QI) activities, and service navigation support, all of which contribute towards CPD hours/points. The program aims to address the complexities, barriers, and challenges involved in caring for patients with intellectual disabilities.

If you engage with these QI activities, we'd like to know. To inform GROW of your QI engagement please email:  
[intellectualdisability@cesphn.com.au](mailto:intellectualdisability@cesphn.com.au)