QUALITY IMPROVEMENT ACTIVITY (QIA) PLANNING SHEET

Person Centred Medical Neighbourhood

phn CENTRAL AND EASTERN SYDNEY
An Australian Government Initiative

Name of Practice: .... **Date:** ....

Name of QIA: **Improve the Coding of Diagnoses of 'Intellectual Disability'** ....

Quality Improvement Team	
Names	**Roles/Responsibilities**

GOAL (Simple, Measurable, Achievable, Realistic, Timely) What are we trying to accomplish and when?	To improve the coding of intellectual disability diagnosis in clinical software for all RACGP active patients within 3 months.
MEASURES What data will we use to track our improvement? Eg Pen CAT/POLAR	Data to be extracted via Polar.
INITIAL BENCHMARK What is our current data saying?	Our current data shows we have x patients with the diagnoses of 'intellectual disability' as of (date).
IDEAS What changes will we make that will lead to an improvement? NB: These ideas are not practice specific and are designed to give you some general ideas. The QI Team should develop these ideas together. To assist with clinical decision making, consider using HealthPathways, see: HealthPathways Sydney: https://sydney.communityhealthpathways.org/ Username: connected P/w: healthcare HealthPathways South East Sydney: https://sesydney.healthpathwayscommunity.org Username: sesydney P/w: healthcare	1. Use Polar to identify benchmark numbers. Decide on intellectual disability search parameters (Polar and CIS: past history, SQL query) 2. Bulk cleanup of free text diagnosis 3. Develop a no free text diagnosis policy. 4. Educate staff at staff meetings. 5. Allocate protected time to complete tasks

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	PLAN — How will we do it?			DO — Did we do it? Unexpected problems?	STUDY — Review/reflect on results Lessons learnt What did/didn't work well?	ACT — Next steps? Review or extend activity?
	What	**Who**	**When**			
1						
2						
3						
4						
5						
6						

You are one step closer to becoming a PCMN practice.

Project GROW: Primary Care Enhancement Program (PECP)

The GROW program is a comprehensive package on healthcare for individuals with intellectual disabilities. It includes various resources, training, quality improvement (QI) activities, and service navigation support, all of which contribute towards CPD hours/points. The program aims to address the complexities, barriers, and challenges involved in caring for patients with intellectual disabilities.

If you engage with these QI activities, we'd like to know. To inform GROW of your QI engagement please email:
intellectualdisability@cesphn.com.au